

A-List Limousines Booking & Confirmation Form

ABN 57125 573 506

Mailing Address: 75 Mackenzie St Concord West 2138

Email: alistlimousines@gmail.com Web: www.alistlimousines.com.au

Phone: 0411 425 424 – Fax: 02 9423 6903

Date of Wedding:

Vehicle/s required:

Hours required:

Bride's name:

Phone:

Mobile:

Pick up time:

Address:

Passengers:

Grooms name:

Phone:

Mobile:

Pick up time:

Address:

Passengers:

Ceremony/church service time:

Address (in full):

Reception name & full address:

Arrival time:

Getaway:

Vehicle required:

Pick up time:

Pick up address in full:

Destination address in full:

Credit card details: Must be completed for security on vehicle

Card Number:

Expiry date:

Name on card:

Last 3 digits on reverse:

Type:

I confirm I have read and understood the Terms & Conditions attached to this booking and that all the above details are true and correct. Person completing the booking form and signing must own the above credit card.

Signature:

Date:

This form must be signed and returned to A-List Limousines office by either fax or mail

A-LIST LIMOUSINES PTY LTD

ABN: 57 125 573 506

TERMS & CONDITIONS

General hire, Corporate functions, Group events etc

A-List Limousines require a 50% deposit on all bookings for each vehicle hired and 50% deposit for school formals. The balance is due 4 weeks prior to the event. Upon cancellation, the deposit will be forfeited to cover costs incurred.

Wedding hire: Conditions on Deposit Paid

A-List Limousines require a 50% deposit on all bookings for each vehicle hired. The remainder of the booking fee is due no later than 4 weeks prior to the booked date. Upon cancellation, the deposit will be forfeited to cover costs incurred.

Cancellations must be made 30 days prior to wedding in writing, by email or fax otherwise the balance of the total hire for the job will be required to be paid in full. This amount can be deducted from the credit card details provided.

After completion of booking form outlining times and locations, any changes must be given within 30 days of the wedding taking place, otherwise A-List Limousines have the right to refuse any such changes due to our tight booking schedules.

Cancellations

In the event of a cancellation, for any type of Hire, general, formal or wedding, all monies paid will be forfeited to cover costs.

Please note that when a booking form is received the booking is considered confirmed. In the event of a customer not paying a deposit but leaving credit card details on a booking form, to confirm a booking, 50% of the booking fee will be deducted from the credit card provided in the event of a cancellation and 100% of the booking fee will be deducted from the credit card if the cancellation is made within 4 weeks of the booked date. Cancellation must be in writing by either fax or email.

Clients details

A-List limousines reminds clients that when they have sent through our booking form, that it is a legally binding contract between the customer and A-List Limousines. At this time the customer agrees that they have read and understood the terms and conditions which they agree to and that the credit card details on the form belong to the person booking the vehicle.

Waiting time/Overtime:

Whilst we will accommodate passengers during their travel, overtime and waiting time may be charged in 15 minute increments should the booking go past the finish time of the said booking. Delays at airports incurring waiting time, and pick ups that are late could also incur additional charges. In the event of additional charges, this total amount will be payable to the driver in cash at the time.

Whilst A-List Limousines will endeavour to get you to your destination safely, comfortably and on time, however things do happen and allowances must be made for traffic, weather or vehicle breakdowns, etc. We can not be held liable for those circumstances which are out of our control. Should there be a mishap or vehicle break down, another vehicle will be dispatched to complete the function depending on availability.

Maximum refund possible due to unforeseen circumstances shall not exceed the total amount quoted for the individual vehicles days hire rate.

Insurances:

Our insurance Policy covers all authorised persons travelling in the vehicle en route to their destination. Unless assisted by the driver, passengers assume personal liability when entering and exiting the vehicle.

A-List Limousines reserve the right to demand full compensation for payment of any damage caused by passengers or hiring parties travelling in vehicles. It is the responsibility of the hiring person to ensure no damage is caused to the vehicle.

Damage to any vehicle hired, either by the clients, family members or guests – are payable by the client. This charge will be charged to the customers credit card which is supplied on the booking form.

A-List Limousines is not responsible for any goods left in the vehicles.

Food:

No food is to be consumed inside vehicles whilst en route to destination

Smoking:

There is to be no smoking of any substance in the vehicles

Seatbelts:

Seatbelts are fitted to all vehicles and under current legislation must be applied and fitted by each person travelling in the vehicle. It is the responsibility of all passengers that they have their seatbelt on at all times when in the vehicle.

Alcohol:

The person booking the vehicle takes full responsibility that all alcohol consumed by clients are done by persons over the age of 18.

The driver or operator of the hired vehicle at the time of the job has the right to refuse any person or persons from car who is behaving badly or are heavily intoxicated and the driver has the right to terminate and cancel the job at hand without refund.

NOTE:

Due to the length of our Stretch Limousines, access into some suburban streets may be restricted and pickup/drop offs at front door may not be possible. This also relates to some function centres.

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Hiring Purpose:

Vehicle/s required:

Hours required:

Client mailing address:

Client name:

Phone:

Mobile:

Pick up time:

Address in Full:

Passengers:

Drop off time:

Address in Full:

Return: If yes

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